

Vision : To be a leader in Pharmacy Education, Pharmacy Training and Research in Pharmaceutical Sciences

Mission: To educate and train students in the knowledge and practice of pharmaceutical sciences

To contribute to improvement of health of the society through education programs

To contribute to improvement of health of the society through research programs

Minutes of the IQAC meeting of Bombay College of Pharmacy vide No. IM/002/2020 held on Monday, 26th October, 2020 online on ZOOM platform.

Following were present for the meeting (please update):

Dr. Sivaprasad	President IPA-MSB
Dr Krishanpriya Mohanraj	I/C Principal and Chairperson
Dr Ujwala Shinde	IQAC coordinator & HOD Pharmaceutics
Dr Premlata Ambre	HOD Pharmaceutical Chemistry
Dr Vaishali Shirsat	HOD Pharmaceutical Analysis
Dr Alka Mukne	HOD Pharmacognosy
Dr Vaishali Dixit	HOD Pharmacology
Dr Krishna Iyer	Prof. Pharmaceutical Chemistry
Dr. Evans Coutinho	Prof. Pharmaceutical Chemistry
Dr. Clara Fernandes	Associate Professor of Pharmaceutics
Dr. Dipti Gatne	Associate Professor of Pharmaceutical Analysis
Dr. Vivek Dhawan	Assistant Professor of Pharmaceutics
Dr. Shalaka Dhat	Executive Assistant to Principal
Mr. B. G. Kawde	Superintendent Bombay College of Pharmacy
Dr. Anuradha Majumdar	Special Invitee- Dean, Science & Technology, Univ. of Mumbai

Agenda Points	Recommendations/Action taken
The Meeting was started with welcoming all the members	
Confirmation of minutes of the meeting held on 28 th August, 2020	The minutes of the previous IQAC (IM/001/2020) held on Friday 28 th Aug 2019 were circulated to all the members by mail prior to the meeting. Dr. Ujwala Shinde requested if there are any suggestions or objections by any member in the minutes of meeting otherwise can be approved. Since there were no changes in the minutes of, on the behest of Dr. Vaishali Shirsat, the minutes of meeting were formally approved and confirmed.
Self-appraisal and 360-degree feedback	The members were of the opinion that feedback form for 2019-20 should be in accordance with 360 Feedback format as per AICTE norms for 7 th pay (Government Resolution No. Misc-2018/C.R.56/18/UNI-1 dated 8 th March 2019 and Government Resolution No. सावेअ-1111/प्र.क्र.44/19/तां.शि.2 dated 11 Sept 2019.). Prof. Krishnapriya suggested that the feedback form for the 2019-2020 can be taken once again from 1 st year - 3 rd year B.Pharm and 1 st year M.Pharm. However, for Final year B.Pharm and M.Pharm it could be difficult as the batch is already passed out.

Ujwala Shinde *Krishanpriya Mohanraj* *Alka Mukne* *Vaishali Shirsat* *Dipti Gatne* *Vivek Dhawan* *Shalaka Dhat* *Anuradha Majumdar*

- Approved by AICTE, PCI, UGC, DTE, Permanent affiliation to University of Mumbai and Recognized by DSIR as SIRO (Govt. of India)
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Prof. Krishna Iyer expressed his concern since most of the faculty members have been hired for B.Pharm and not M.Pharm. Hence, is it advisable for showcasing the B.Pharm programs? Most of the faculty members mention that both UG & PG workload should be included.

Members were of opinion that considering the requirements for accreditation and AICTE requirement, teacher feedback should be drafted as per AICTE norms. Dr. Alka Mukne mentioned that point no 6 should be filled only for lab courses.

Dr. Anuradha Majumdar suggested that proforma should be drafted for feedback for UG (as per DTE), 1st Year M.Pharm (teaching, seminar), 2nd Year M. Pharm (guidance for research), PhD (coursework, RAC). Dr. Anuradha Majumdar also mentioned that to assess quality of deliverables by designing feedback from students and teachers attainment. Prof. Krishnapriya mentioned student's feedback by taking course outcomes, a essential prerequisite for accreditation.

Dr. Alka Mukne mentioned that the sequence of the Excellent- very good should be reversed.

Dr. Premlata Ambre mentioned that based on question asked the previous feedback forms the relevant data can be extracted to fulfil the DTE 360 feedback requirement. However, Prof. Krishnapriya and Dr. Vaishali Shirsat mentioned that as DTE demands supporting documents the fresh feedback in accordance to Maharashtra GR should be collected.

Dr. Ujwala mentioned that the questionnaire should not be deviated from GR.

Dr. Vaishali Dixit enquired in the light of revised DTE, if the feedback being taken for NAAC should be continued for previous semester. Dr. Alka Mukne mentioned to minimized duplication of work it is advisable to revise the GR student feedback form to incorporate questions on course outcome.

Prof. Krishnapriya mentioned to arrive at a harmonious decision all the HODs and senior teachers should convene a meeting.

Dr. Ujwala Shinde mentioned that teaching attainment will be done by assigning the number of lectures assigned and lectures taken.

Dr. Anuradha Majumdar mentioned that the template should be finalized by IQAC for the enclosure for each faculty. Further, documentation should be provided for each of the portfolio or activities done by the faculty.

Dr. Vaishali Shirsat mentioned clarity should be provided for defining and evaluation for activities for social cause. Prof. Krishna Iyer mentioned to include election duty.

Members mentioned that we should conduct departmental level min 2 activities for social outreach. This should exclude activities other than done CSR.

Prof. Krishnapriya mentioned for 2019-20 for social outreach election duty can be considered and only those activities conducted by CSR will be considered if the other faculty members have participated in the same. Besides this, if any other activity



Ujwala Shinde

Vaishali Shirsat

Dixit

Krishnapriya

Anuradha

Alka Mukne

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	undertaken during the Covid19, suitable documentation should be provided by the faculty members. All HoDs have been instructed to brief the faculty members of their department about the 360 degree feedback and convey decisions taken in the IQAC meeting.
Any other matter with permission of Chairperson	Dr. Vaishali Dixit informed that the feedback forms as per the NAAC criteria 1.4 and online mentoring forms are ready for discussion. All committee members arrived at the decision to discuss these forms in next IQAC meeting.
Meeting concluded with vote of thanks	


Dr. N Sivaprasad
President IPA-MSB



Dr. Krishnapirya Mohanraj
I/c Principal

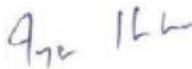

Dr. Ujwala Shinde
IQAC Co-ordinator


Dr. Premlata Ambre
HOD-Pharmaceutical Chemistry


Dr. Vaishali Shirsat
HOD Pharmaceutical Analysis


Dr. Alka Mukne
HOD Pharmacognosy


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